

ABQM Steering Group Meeting Minutes

Date: 29.3.19

Present: Esme (PSHCE Lead), Lenna (governor), Nadya (parent), Motunrayo (Learning Mentor), Bala, Edie, Jaydon (pupils), Alice Larkman (Deputy Headteacher)

Agenda	Discussion	Agreed Action (Persons Responsible)
ABQM	<ul style="list-style-type: none"> • What is the ABQM? • Why are we applying for it? • What is the purpose of this meeting in relation to the ABQM? 	<ul style="list-style-type: none"> • Everyone is clear of the Anti-Bullying policy. • Having the policies available can support however parents will only really search for the policy if there is an issue that they need clarification on. • Parents to be referred to the policy outlines.
AB policy	<ul style="list-style-type: none"> • What is the school policy on bullying? • How is the policy utilised by staff members and students? • How can parents/carers and others access the policy? • Do other policies make explicit reference to AB policy? 	<ul style="list-style-type: none"> • Parents to create a flyer to support parents to access the policy more easily. Nadya + other parents • Children to update flyer with School Council & Digital Leaders • Parents with EAL concern regarding if a parents cannot access the policy, we can offer a translated meeting to support access, where available with staff who can translate.
School council	<ul style="list-style-type: none"> • School council to have an AB focus • Look at keeping safe leaflet – is it still relevant? How is it helping? • Can chn/parents access it? 	<ul style="list-style-type: none"> • Digital Leaders & Peer Mediators to attend a meeting to focus on Anti-Bullying • EM to speak with JC regarding updating to School Council Keeping Safe leaflet • Parents to create a leaflet, based on the policy, to support parents to know which steps to take to support with clarity.
Pupil involvement	<ul style="list-style-type: none"> • Pupil interview question sheet • Questions regarding pupil's trust in peer mediators? • How the peer mediators respond to signs of bullying. Discussions with LM • Step by step process for PM 	<ul style="list-style-type: none"> • EM to speak with other federation sites regarding this. • Peer Mediators clear on steps to follow to prevent bullying, escalating to an adult if unsure. • This will be recapped at Peer Mediator training on 2nd June • Lanyards to be updated and reprinted for training.
e-safety	<ul style="list-style-type: none"> • What is in place/are we putting in place? • Digital leader assembly on cyber bullying? Is this creating impact? 	<ul style="list-style-type: none"> • Nadya feels that parents have coffee mornings with Digital Leaders and feels that as a school this is strong. • EM to speak with PS regarding Digital Leader assembly for Summer Term
Bullying in the media	<ul style="list-style-type: none"> • Do parents see this as a problem? How does LM tackle issues that arise? • Print out articles for teachers to put in problem and praise boxes? What is the impact? • Monitoring SMSC books for evidence 	<ul style="list-style-type: none"> • Updated PSHCE curriculum covers bullying in the media. • We encourage staff to discuss news and use the media as stimuli to support with clarity. • Edie explained that she was confident with use of media to highlight issues in school and that this is done regularly. • EM to carry out learning walk to check SMSC books

Parental/family involvement	<ul style="list-style-type: none"> • AB coffee morning? • Notifying parents/carers of support schools can provide? • Parent ambassadors • Families Week – Summer 1 – Stonewall focus <ul style="list-style-type: none"> ○ Granparent lunch & Bring a Mum morning 	<ul style="list-style-type: none"> • EM to meet LM to go through criteria • FOS to support more with this and create ABQM leads • Ensure that flyers are up around the school. • Peer Mediators: Send text messages to parents at the same time as handing out flyers. • Consider sending a text message to remind parents that they have a letter in the book bag.
Safer communities	<ul style="list-style-type: none"> • Staff training from Young Hackney regarding gangs and prevention • Coffee Morning scheduled with Young Hackney for parents June • Year 6 children to receive workshops from Young Hackney to support transition to secondary school. 	<ul style="list-style-type: none"> • Staff have had 2 training sessions covering dangers around the community and what we signs to look out for • Coffee Morning scheduled for 7th June • Young Hackney to confirm dates for Year 6 workshops.
AOB	<ul style="list-style-type: none"> • Stonewall training follow up • Celebrating friendship day – Look into • Consider an app to keep parents up to date with letters. 	<ul style="list-style-type: none"> • To be discussed next meeting