



The Viridis Federation of Orchard, Southwold and Hoxton Garden Primary Schools

Minutes of the Full Governing Body Meeting

Held on 19th May 2022 from 6pm to 8pm at Hoxton Garden Primary School

Governor	Role	Present at this Meeting	Attendance 2021-22
James Gowland (JG)	Co-opted Governor and Chair	✓	3/3
Laura Theobald (LT)	Co-opted Governor and Vice Chair	✓	3/3
Victoria Crawford (VC)	Co-opted Governor	✓	3/3
Hannah Lownsborough (HL)	Co-opted Governor <i>(joined meeting at 6:30pm)</i>	✓	3/3
Lenna Marson (LM)	Co-opted Governor	✓	3/3
Chisara Nwabara (CN)	Co-opted Governor	✗	1/3
Alberta Senyah (AS)	Co-opted Governor	✓	3/3
Sara Walsingham (SW)	Co-opted Governor	✓	2/3
Cllr Ian Rathbone (IR)	LA Governor	✗	1/3
Aya Haidar (AH)	Parent Governor	✓	3/3
Kay Richardson (KR)	Parent Governor	✓	3/3
Claudia Moreira (CM)	Staff Governor	✓	3/3
Rachel Davie (RD)	Executive Headteacher	✓	3/3
Others in attendance:			
Aimee Walker (AW)	Headteacher, Orchard School	✓	3/3
Stephen O'Brien (SOB)	Headteacher, Southwold School	✓	3/3
Rachel Adams (RA)	Headteacher, Hoxton Garden School	✓	2/3
Clerk:			
Ghulam Abbas (GA)	Hackney Education	✗	2/3
Governor Attendance at this Meeting		88%	
Governor Attendance Year to Date		85%	

MINUTES OF THE MEETING

Non-Confidential – Main Business

1. Apologies/consent for absence

- 1.1. Apologies were received from CN and IR. Both AS and SW joined the meeting by video conference call.
- 1.2. Apologies were also received from GA who was unable to attend due to a personal commitment. All Governors were content to record the meeting to enable GA write up the minutes afterwards.
- 1.3. The meeting was confirmed as quorate.

2. Governing Body Organisation

- 2.1. Membership of the Full Governing Body (FGB) was reviewed (Paper 2a). There had been no changes to the composition of the FGB since the last meeting.
- 2.2. Terms of Reference (Paper 2b) were reviewed. There were no changes made to them.
- 2.3. Declarations of Business Interests were reviewed. There were no changes to the Register of Business Interests (Paper 2c)
- 2.4. There were no comments or changes made to the Governors' Code of Conduct (Paper 2d).
- 2.5. The FGB meeting calendar for the 2021/22 academic year was reviewed (Paper 2e). This was the last meeting of the academic year. There were no more school visits planned for this term. JG thanked all Governors for attending the Orchard Primary School visit last term; it was one of the best attended in a long time.

3. Agreement of minutes from the last meeting & any actions arising

- 3.1. JG went through the actions from the last FGB meeting, which was held on 27 January 2022, the following comments were made:
 - 3.1.1. Action 7.3: was about each Governor giving their preference for receiving whole FGB safeguarding training going forward. The consensus was that Governors would prefer to attend the safeguarding courses run by Hackney Governor Services rather than have a whole FGB training session.
- 3.2. There were no other matters arising from the minutes.
- 3.3. The minutes of the last meeting, held on 27 January 2022, were APPROVED as an accurate record by the FGB.

4. Executive Headteacher's Report Summer 2022

Leadership and Management

- 4.1. Referring to Paper 4, RD reported that the statutory tests for Year 2 and Year 6 had taken place. All other year groups are in the process of being assessed this week with internal moderation scheduled for next week to validate the teacher assessments. The Federation will not be moderated by Hackney LA this year as the deadline for notification for that has now passed. The internally moderated assessments will be shared with each school sub-committee when they meet later this term.
- 4.2. An audit of teaching staff has been conducted to assess which staff may be leaving or looking for a potential site change. This year there are quite a few more looking for a site change than previous years. This is a positive development and means that the Federation gets to retain these teachers whilst also being able to offer them a new or different school

experience.

- 4.3. At the last meeting the lack of quality applicants was cited as an issue. However, the rebranding of advertisements, the use of agencies and attendance at recruitment fairs has led to a number of good quality and experienced teachers applying to work in the Federation. Currently, the Federation has recruited four apprentice teachers for the next academic year. Two of these are internal and were already working for the Federation as teaching assistants. The other two are external and have already joined the Federation and are undergoing induction ahead of starting their apprenticeships in September.
- 4.4. SOB and RA attended a recruitment fair where three quality candidates were identified and interviewed. The Federation is increasingly looking to use recruitment fairs and agencies as well as the traditional advertising of jobs to ensure it attracts the best calibre and quantity of candidates.
- 4.5. The leadership structure across the three schools has been evaluated in terms of career development and progression in preparation for the next academic year. An experienced SENCO and two Assistant Head Teachers have so far been recruited for a September 2022 start. The Associate Headteacher role at Southwold is in its second phase and has failed to attract good quality applicants. The recruitment for this role will now be paused and restarted in the autumn term. An interim structure with a deputy acting-up will be put in place for at least the autumn term with some support from RD. **Governors asked why the Federation has not been able to recruit to this post?** Recruitment pool was small. Other schools in Hackney are also recruiting to Headteacher roles. The Federation is very particular in the type of candidates it is seeking – ones that is genuinely interested in role, takes time out to visit and make an effort to learn about the ethos and values of the schools. There was then a discussion about nurturing existing staff to develop them to progress and step into senior roles. It was agreed an interim appointment was a good way of providing that development and support.
- 4.6. Overall, there were lots of factors currently affect the recruitment of staff. However, these factors and trends needed to be closely monitored, and the Federation needs to be ready to react to them to ensure it continues to recruit good calibre staff.
- 4.7. The initial take-up of Reception places indicates that Hoxton Garden will receive 38 pupils. Southwold is also not full and will have 48 pupils in Reception. Orchard will be full with 90 pupils. This is different to last year, particularly at Hoxton which has seen a 20 pupil drop compared to last year. Southwold is currently few pupils down on last year. SOB confirmed that 40 of Southwold's pupils are first choice applicants. Given the surplus number of places in schools currently, children in London were increasingly getting their first choices. However, this reflects wider demographic changes being felt by Hackney schools locally. Therefore, it is important for the Federation to continue to monitor and evaluate its marketing. The Resources Committee has just reviewed a marketing analysis plan to evaluate pupil recruitment and ensure numbers are maintained and improved. This includes communications and engagement with the local community over time to promote and develop the Federation's USPs.
- 4.8. The current trend in demographics shows that there are 20% less children in the borough compared to last year. If this trend were to continue, then Hackney local authority, will have to undertake a school places review, and consult the local community about potential school closures. This is the responsibility of the local authority and the Federation needs to be aware of it and ready to react depending on what actually transpires.
- 4.9. As of today, all three schools have been reviewed for the Inclusion Quality Mark. All three schools now have flagship status, which is a great testament to the inclusive nature of the Federation in dealing with all pupils, staff, parents and the local community.

- 4.10. Orchard this term hosted a visit from the new Chief Executive of Hackney Borough Council. He was visiting a number of schools across Hackney to better understand the local context. He met with some pupils who questioned him about his suitability for the role and gave him feedback about life in Hackney from their perspective. The children were very articulate and did the school proud by telling him about the excellent provision for pupils within our setting.
- 4.11. Southwold hosted a best practice Eco Schools visit from ten local schools sharing their strategies for developing sustainability within the school context. Orchard and Southwold are the only two schools in Hackney to have achieved the Eco Schools Green Flag Award. The Federation remains committed to working with Hackney to help make all schools across the borough sustainable. The Federation also, has two others best practice visits scheduled with Hackney headteachers. One, next week at Orchard and one, after half term at Southwold looking at curriculum and pupil voice respectively.
- 4.12. The cross-site projects on Digital Leaders and School Council are continuing. Both have given children the opportunity to meet and engage in dialogue with their peers from the other schools. In June, the Federation will be hosting a group of 16 pupils and 4 adults from Portugal and Spain as part of the Erasmus+ project. All three schools will be participating in that visit but Southwold will be the main hub given space and logistics. In addition to this, three members of staff are attending CPD opportunities via the project, they will travel to Tenerife during the May half term. They will when they return disseminate and feedback on the visit and the project's themes of mentoring and literacy. Post-pandemic, these Erasmus projects and overseas trips will hopefully become regular occurrences giving both staff and pupils unique enrichment opportunities.

Premises / Health & Safety

- 4.13. Termly fire drills have been successfully conducted across all three school sites.
- 4.14. The façade works at Hoxton Garden are due to be completed in June, that is 5 months after their scheduled finish date of December. The current focus of the works is on the outbuilding in the car park, which is no longer impacting on the operation of the school. There has been no further update regarding the façade works at Orchard and Southwold. Given current delays it could be another 12 months before any timescale for those works is proposed.
- 4.15. Painting works are booked for the summer holidays. This is mainly classrooms and is Wave 2 of the Federations three-year painting works cycle. Summer is good time to paint classroom as there is then no disruption to the teaching and learning. The graffiti art on the inward side of the external walls is also being refurbished up over the summer holiday as it is currently looking very tired and worn.
- 4.16. There was a little bit of work undertaken at Orchard as a result of some asbestos being found in the basement which was identified through a routine survey undertaken by Hackney Council. This has now been swiftly dealt with and the issues is now closed.

Core Professional Development (CPD)

- 4.17. The Executive Headteacher's Report (Paper 4) sets out the core training that is taking place this term for both teachers and teaching assistants (TAs). The FGB noted this.

Current Federation Priorities

- 4.18. The Federation's current priorities are around the development of middle and senior leaders to ensure the quality assurance of teaching and learning, and to maintain the quality first teaching approach.
- 4.19. Sustained good attendance is another core priority for the Federation with daily, weekly and monthly tracking taking place. Interventions are being used to ensure the highest possible levels of attendance. There is also a range of initiatives and rewards in place to encourage parents not to take their children out of schools and abroad during term time.

- 4.20. Lastly, the Federation is aiming to maintain its public profile school through marketing analysis to ensure that it can have the highest pupil roll across its three schools over time.
- 4.21. **JG asked how the SATs had gone?** They had gone really well, similar to last year but this time with the actual exam papers instead of school-based tests. Access arrangements were put in place for all children that needed them. There was Governor involvement across the sites to oversee the SATs. Also, Hackney LA visited on the Tuesday to Orchard to check and oversee the invigilation arrangements for the reading test, which was welcomed. This is part of their routine 10% check of schools in the borough to assure themselves that the SATs are being administered properly by schools.
- 4.22. **Governors asked how the children had reacted to the SATs?** The children had responded very well to the SATs, they were calm and focused. They see the SATs as part of the end of their primary education and hence chance to show case what they have done. The Year 6s have range of trips and visits arranged now including a residential for next half term to make up for the one they missed during Covid. There are also some ambition trips to universities. The Year 5s are also scheduled to go on a residential trip next month. So all the inspirational and enrichment activities and trips are back-on for the first time since Covid.

5. Current Focus and Priorities (responding to the national context)

Child Q

- 5.1. RD updated the FGB about the serious case review around Child Q. It raises several issues that schools need to consider and pay due regard to going forward (Paper 5a).
- 5.2. Hackney Education has issued a public statement about the incident, how it should never have happened and the learning from it. There is continuing dialogue happening across Hackney and Hackney Education around anti-racism. As racism was likely to have been an influencing factor in the Child Q incident.
- 5.3. Key learning from the case review is that professionals from different agencies have equitable responsibility for the safety and well-being of children. One agency should not take sole lead and override another. Also, the case review highlighted the 'adultification' bias that may exist when dealing with BAME children. The review made a recommendation that all safeguarding leads should have training on adultification and to disseminate that to all staff. Both SOB and RA have attended that training and have disseminated it to senior leaders. This will now be built into the safeguarding training for all staff going forwards.
- 5.4. Most of the recommendations from the serious case review are aimed at secondary schools, where a lot of the local community anger and unrest has been directed towards. The Federation's schools have not had much response on the matter from the local community. However, it is good practice if the Federation took on board some of the recommendations to ensure learning and training / development.
- 5.5. After discussion, there was consensus that more should be done with parents to engage them and promote a sense of belonging. That could be done through coffee mornings, open days, parents' evenings, newsletters etc as well as ensuring that parents from all groups and backgrounds are represented within the schools.
- 5.6. After discussion, the FGB agreed with the approach being taken by the Federation, even though this was mainly a secondary school context. The FGB also noted the important principle, of putting the child first and that all agencies dealing with children, including schools, have an equal responsibility for the safeguarding and well-being of all its children. Adultification bias training is also available to governors by Hackney.

SEND Green Paper

- 5.7. The SEND Green Paper is a consultative document, where the government is setting out its case for changing for SEND system in the country. So, that SEND children are more effectively, efficiently and equitably supported to improve their outcomes.

- 5.8. Therefore, the Government is proposing setting up a new SEND system with national standards, and updating the SEND Code of Practice which was last updated in 2015. There will be a significant investment to establish this new system and it highlights what alternative provision (AP) may be available locally and how that will sit within that system. For example, in Hackney there are not enough specialist places across the borough for children with high or complex needs. This means schools either have to stretch the parameters of what support they can provide or spend years fighting for children to get a specialist place or the support they actually need.
- 5.9. What the Government is proposing is not necessarily new but it is about increasing SEND funding and trying to adopt a standard approach to EHCPs across the country to eliminate a postcode lottery. This is all welcomed. The consultation on the SEND Green Paper closes on the 22 July after which the Government will then decide on its next steps.

Schools White Paper

- 5.10. The Schools White Paper – Opportunity for All, sets out the Government’s plans and vision for the school system in England. It is not a consultative paper.
- 5.11. The White Paper has four chapters. The first chapter is entitled “An excellent teacher for every child” which everyone would agree is important. It plans to introduce a new National Professional Qualification (NPQ) for Leading Literacy; and a new NPQ in Early Years Leadership and £180m for the early years’ workforce, which includes training to support literacy and numeracy teaching;
- 5.12. The second chapter is entitled “Delivering high standards of curriculum, behaviour and attendance.” This plans to introduce national targets for end of KS2 attainment; a requirement for all schools to have an attendance policy; a new curriculum body and a requirement for all schools to have a 32.5-hour week.
- 5.13. Chapter 3 is about “Targeted support for every child that needs it.” This introduces a new Parent Pledge for support if your child falls behind in literacy or numeracy; all schools to offer tutoring and launches the SEND Review Green Paper.
- 5.14. The last chapter is entitled “A stronger, fairer school system.” This sets out that by 2030 all schools will become academies and be part of a multi-academy trust (MAT). Local authorities will not be allowed to run schools. The FGB noted all these key changes.

6. Feedback from the School Sub-Committees

- 6.1. **Orchard** – AW reported that the Orchard sub-committee looked at and discussed pupil attainment and progress data from the autumn term. The sub-committee then went through Orchard’s Ofsted report looking at the strengths and areas for development. The teaching of reading was identified as a particular strength in the school. This included the early reading structures and phonics provision in place across EYFS, KS1 and non-passers in KS2.
- 6.2. The focus for staff development last term was around how children are able to articulate their understanding of math (reasoning), geography subject knowledge (for staff) and the facilitation of effective discussions in PSHE and RE.
- 6.3. Behaviour and safety were discussed, the school had had 14.5 days of exclusions since the last report. This was high and the school was working with external services including the Exclusions Team at Hackney Education and the pastoral support services to ensure clear systems are in place to reduce the exclusion rate.
- 6.4. The school operational data was discussed. The roll had slightly increased, partially due to the nursery intake that happens throughout the year. Free School Meal (FSM) percentage was at 48.4% and SEN at 19.7%. Overall attendance was at 95.2% which was currently above national and local authority averages.
- 6.5. The outcomes from the parent survey were discussed. There were 343 responses in total and they were overall very positive – 96% agreed that the school provides a good education for my child. 93% said their child liked school.

- 6.6. Finally the sub-committee looked at the school's current key risks and priorities. This included reducing exclusions, outcomes, maintaining attendance, catch-up and recruiting quality staff.
- 6.7. **Southwold** – SOB reported that at their last sub-committee meeting they had reviewed the outcomes data. This showed 75% of pupils across all year groups are on track in Reading, Writing and Mathematics. Also at the time Year 2 and Year 6 were on track to exceed their targets. All pupils had made better than expected progress. All disadvantaged pupils had also made good progress.
- 6.8. The teaching profile was then discussed and currently 50% of teachers was graded as outstanding based on observations, learning walks and outcomes in books. So Southwold had already met its end of year target. However, that might change next half term when the ECT and apprentice teachers are added to the profile.
- 6.9. The sub-committee then discussed the awards that the school had won since September. This included achieving flagship status in the Quality Inclusion Mark accreditation. Achieving Green Flag accreditation and Bronze for the Rights Respecting Award.
- 6.10. The parent survey was discussed where 178 responses had been received, which was the highest number of responses ever. The responses were overwhelmingly positive with 95% of parents either agreeing or strongly agreeing with the statements, which is really good. The sub-committee then looked at the 3 issues raised by the remaining 5% of parents. These were around homework, the effectiveness of coffee mornings and communications.
- 6.11. **AH asked why the percentage of outstanding teaching had dropped from the previous meeting?** This was because a teacher had left and one teacher in a small school can have a large impact. Two teachers from Southwold were moving from Southwold to Orchard, this included SOB to take over as headteacher. **AH asked could headteachers not just move teachers around.** It can only be done if a teacher is willing to move and there is a vacancy at the other school. There was a discussion about whether a headteacher could move and take all their outstanding teachers with them. This was unlikely to happen as there needs to be vacant positions at the new school for it to happen. You may be able to take one or two staff but certainly not all of the staff. Also, teachers do not necessarily always follow headteachers around. The movement of staff within the Federation is a positive for retention and helping staff to develop and progress. The Federation provides a high-quality education across all of its schools. However, the movement of a few staff across schools is necessary to retaining some staff and optimise the Federation as a whole.
- 6.12. **Hoxton Garden** – RA reported that the Hoxton sub-committee started by focusing on the Headteacher's Report, action plan and the pupil progress data. This showed that standards across the school remained high.
- 6.13. Next the school roll and attendance were reviewed. These remained stable. The provision for disadvantaged and SEN pupils was also, reviewed along with their outcome data. This showed that 90% of the children had made progress and met at least two of their IEP targets.
- 6.14. The sub-committee also looked at the outcomes from the parent survey. Hoxton had received 172 responses, which is really good response rate. The responses from parents were extremely positive – e.g. 99% of parents agreed or strongly agreed the school provides a good education for my child and 99% agreed or strongly agreed that my child feels safe at school. The sub-committee reviewed last year's action plan from the parent survey and were able to demonstrate the significant impact that had been made.
- 6.15. Finally the teaching profile was discussed which was good to better. LT added the highlight for her was the parent survey results that have improved significantly. For example, the percentage of parents who agreed or strongly agreed that the school listens to their views and suggestions had increased from 65% in 2019 to 88% in 2021, which was really pleasing.

7. School Finance and Resources

- 7.1. SW reported that earlier today the Resources Committee were presented with the budget for 2022/23 which the FGB needed to approve.
- 7.2. The Federation is in good healthy financial position. The budget for 2022/23 has the capital costs for renovating the caretaker's house at Hoxton Garden built into it. The budget has also factored in rising costs and includes lots of contingencies for potential projects and activities scheduled for next year.
- 7.3. The Federation has a healthy surplus of £1.2m to carry forward into the next financial year. Some of that surplus is being used to fund the caretaker house works. A surplus spend plan has also, been developed to make use of the carry forward for the benefit of the pupils and reduce the amount of surplus that the Federation is carrying.
- 7.4. JG added that there were no surprises in 2021/22 budget, income and expenditure were as budgeted. Giuseppa and the team had done a good job providing useful benchmarking data to compare the Federation's spending. Overall the budget and budget setting processes are very well managed.
- 7.5. The FGB APPROVED the budget for 2022/23 and the end of year report for 2021/22.

8. Annual Safeguarding Report to Governors

- 8.1. RD went through the Annual Safeguarding Report, that was tabled at the meeting. The report detailed all the safeguarding training that had taken place over this academic year and how that compared with the previous year.
- 8.2. The report also detailed the number of designated safeguarding leads (DSLs) across the three schools to prioritise and ensure consistency of approach. There are also deputy DSLs working underneath the DSLs on each site but they are not listed in the report.
- 8.3. Page 3 of the report, lists the key safeguarding policies and when training is scheduled to take place. For example, whole school safeguarding training takes place in September with regular drop-in sessions throughout the year to re-visit key topics and issues. New staff joining after September will receive safeguarding training within a set deadline from starting as part of their induction. So every staff member receives the same training regardless of their start date. This also applies to volunteers and visitors who will be regularly visiting the schools within the Federation.
- 8.4. The Federation's safeguarding policies are regularly reviewed and checked to ensure they are compliant with any national or local updates. For example during Covid, there were regular updates from government that needed to be incorporated into the safeguarding policy as the pandemic unfolded.
- 8.5. On Page 4, there is summary of all the safeguarding referrals and multi-agency working done dating back to September 2021. This is broken down by each school and shows the numbers that are on child protection plans, that children in need, or are looked after etc. Also, the number of referrals made to LADO, Children's Services, other agencies etc are listed. The number of allegations against staff and others are also listed. These are quickly escalated and the appropriate advice and actions are taken to deal with the matter. Governors asked for examples of scenarios and how they would be dealt. RD explained that depending on the scenario there are thresholds for escalating matters. If in doubt it is always prudent to seek advice from the LADO before taking any action. The Federation has a duty to protect both its pupils and staff and there is a due process that will be followed to quickly respond and deal with any allegations against staff.

- 8.6. **Governors asked if staff could possibly miss a safeguarding issue?** First of all, it is very rare for a teacher to be in a class on their own. There is usually another adult with them, which is the first safeguard. Also, all the classrooms are very accessible to flag someone down quickly and there a number of senior leaders usually walking around anyway. In the worst-case scenario a teacher could send a child to find someone to make a referral. All staff take safeguarding very seriously and it would be very unusual if there was a delay in reporting a safeguarding concern.
- 8.7. The number of safeguarding referrals in the report are proportionate to the number of children in each school. Also, across the Federation there are significant numbers of children with high needs who require a range of support to help them learn and make progress.

9. Hoxton Garden Caretaker House – Procurement Approval

- 9.1. RD updated that there has been a delay in procuring works to refurbish the house due to a lack of capacity at Hackney. The works for the caretaker house need to go through a full procurement exercise to appoint project managers to oversee everything. Currently, Hackney is proposing a closed tender exercise for the project management of the whole project. Paper 9, provides details of the procurement process and the three companies that will be invited to participate in the closed process.
- 9.2. Governors are asked to approve the closed tender process and the three companies to be taken forward. RD gave a brief background on each of the three companies and their initial price for the work. Hackney will be leading the procurement on behalf of the school and the final decision to appoint will come back to the FGB approval.
- 9.3. The FGB APPROVED the closed tender procurement process and the three companies that will be approached to submit a tender.

10. Governing Body Structure Forward Planning

- 10.1. JG reported that this was SW's last governing body meeting as she will be stepping down from the FGB. However, given SW's extensive knowledge and experience of school and LA finances, it was proposed that SW should remain on the Resources Committee as an Associate Governor. The FGB were content to appoint SW as an Associate Governor and thanked SW for all her efforts and contributions to the Federation.
- 10.2. It was proposed that Samson Brough, who is an Associate Governor at Orchard, is moved up to the FGB to replace SW. The FGB APPROVED the appointment of SB to replace SW.

11. Governor Communications

- 11.1. **2022/23 Meeting Dates** – The draft programme of governance meetings dates for the 2022/23 academic year (Paper 11a) was presented to governors to agree. They were agreed in principle subject to any further Governor comments.

Action 11.1: Governors to let RD know if they have any issues with the proposed governance meeting dates for the next academic year.

- 11.2. **Link Visits** – HL reported that she had done a good health and safety (H&S) visit back in February when Covid was slowly working its way out of the system. It had been a good visit to see how the processes and training was being used to support H&S. A full written report was drafted and sent through at the time.
- 11.3. LT needed to arrange a link visit around the curriculum, teaching and learning and will doing that later this term. If any governor wanted to join LT on the visit, they were welcome to do so and should get in contact with her. Equally, if any Governors next academic year wanted to

become the curriculum, teaching & learning link, then they should contact her. She would then discuss whether to share or step aside for them.

- 11.4. **Training Update** – RD reminded Governors about the Hackney Education training offer (Paper 11c) and the importance of training. All Governors were also reminded that they are all expected to attend safeguarding training. RD thanked AS who had attended and completed more than five Hackney Education courses this year. LT had completed four, so it was a well done to both of them.
- 11.5. Governors were asked to attend the safeguarding course coming up on 16 June. If they could not make that one then there was another one scheduled for September. RD would also be circulating some further links for online training from Governor Hub.

12. Any Other Business

- 12.1. KR highlighted the mental health and counselling service at Southwold that had made a significant impact in supporting one child and their parent to deal with mental health issues they faced post Covid. KR asked if that service could be promoted and made available to all schools. The support was a paid service that is available to all three schools. Governors commended the availability of such services to help pupils and their parents.
- 12.2. There were no other items raised under AOB.

13. Any Confidential Business

- 13.1. No confidential business or matters were raised.

14. Other Supporting Papers

- 14.1. Governors noted the glossary of common terms.

The meeting finished at 8:00pm.

Signed: _____

Date: _____

James Gowland

Chair of the Full Governing Body (FGB)
The Viridis Federation